



Republic of the Philippines
Professional Regulation Commission
Manila



CONTINUING PROFESSIONAL DEVELOPMENT (CPD)
COUNCIL OF MECHANICAL ENGINEERING
Resolution No. **01**
Series of 2020

GUIDELINES ON THE EVALUATION AND GRANTING OF CPD CREDIT UNITS TO MECHANICAL ENGINEERING PROFESSIONALS WHO PROVIDED ESSENTIAL SERVICES DURING THE STATE OF PUBLIC HEALTH EMERGENCY DUE TO CORONA VIRUS DISEASE 2019 PURSUANT TO COMMISSION RESOLUTION NO. 1239 (s. 2020)

WHEREAS, the Commission issued Resolution No. 1239 (s. 2020) entitled "Granting Continuing Professional Development (CPD) Credit Units to All Professionals Providing Essential Services During the State of Public Health Emergency due to Corona Virus Disease 2019 (COVID-2019)", provides for the guidelines on how professionals can earn CPD credit units; and

WHEREAS, the said guidelines mandated all CPD Councils to issue their respective rules on the evaluation of the applications based on the following, but not limited to, duration or period of engagement or services rendered and the nature of the assignment or task.

NOW THEREFORE, the CPD Council of Mechanical Engineering **RESOLVES** to issue these guidelines on the evaluation and granting of CPD credit units to professionals pursuant to Commission Resolution No. 1239 (s. 2020), as follows:

Section 1. Matrix of Activities Conducted by professionals. The following is the matrix of activities conducted by all professionals who provided essential services during the State of Public Health Emergency brought about by the COVID-19 crisis:

For the Local and Overseas Filipino Mechanical Engineering professionals:

ACTIVITY	ASSIGNMENT/ TASK	DURATION	CPD CREDIT UNITS EARNED SUPPORTING DOCUMENTS
Design and fabrication of COVID – 19 medical equipment and devices such as Personal Protective Equipment (PPE), testing kits, ventilators, etc.	Volunteer Mechanical Engineer (as Head or Member of the Design Team)	At least 1 month of service rendered.	25 Documents Certification (Annex B of Resolution No. 1239 s. 2020)
Repair, maintenance and testing of COVID – 19 medical equipment and devices.	Volunteer Mechanical Engineer (as Head or Member of the Repair and Maintenance Team)	At least 1 month of service rendered.	25 Documents Certification (Annex B of Resolution No. 1239 s. 2020)
Operation and maintenance of COVID – 19 Building Facilities and Equipment.	Volunteer Mechanical Engineer (as Head or Member of the Building Facilities and Equipment Operation and Maintenance Team)	At least 1 month of service rendered.	25 Documents Certification (Annex B of Resolution No. 1239 s. 2020)

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Construction of medical building facilities, day shift clinics/hospitals and quarantine tents for COVID-19 patients.	Volunteer Mechanical Engineer (as Head or Member of the Medical Facilities Construction Team)	At least 1 month of service rendered.	25 Documents Certification (Annex B of Resolution No. 1239 s. 2020)
Social responsibility projects in coordination with the LGU and/or private associations/organizations	Volunteer Mechanical Engineer (as Head or Member of the Team) for assembling PPE, face shields, etc.; packing and/or distributing medical supplies and food packs	At least 1 month of service rendered during ECQ/ MECQ/ GCQ/MGCQ	25 Documents Certification (Annex B of Resolution No. 1239 s. 2020)
Contact Tracing	Tracing individuals who have been exposed to suspect, probable and confirmed cases of COVID-19 and reporting to DOH	One month or more 1-2 weeks 3 weeks	45 15 30 Certification (Template found in Annex "A" of Resolution No. 1239 s. 2020).
Taking care of a COVID-19 patient	Professionals who took care of their immediate family who contracted COVID-19	One month or more 1-2 weeks 3 weeks	45 15 30 Declaration (Template found in Annex "B" of Resolution No. 1239 s. 2020) Medical abstract /certificate of the patient
Answering queries about COVID - 19	Compiling reference materials about CoVid-19 from authoritative sources, i.e. medical and health databases)	One month or more 1-2 weeks 3 weeks	15 5 10 Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239 s. 2020).
Public health education	Designing infographics and publication materials about the nature and effects of COVID-19.	Within the duration of ECQ/MECQ/GCQ	3 per infographic/ publication material Certification or Declaration (Template found in




			Annex "A" or "B" of Resolution No. 1239 s. 2020) and copy of the Infographic
Public health education	Conduct of informative sessions online or on TV or radio with COVID -19 as the main theme of the story.	Within the duration of ECQ/MECQ/GCQ	4 per informative session Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239 s. 2020) and photographs of the session.
Other form of education	Giving online lectures and presentations (live webinars or recorded presentations) on topics related to the impact of COVID-19	Within the duration of ECQ/MECQ/GCQ	4 per presentation Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239 s. 2020) and Photographs of the webinars
Distribution of social amelioration assistance	Distribution of social amelioration in coordination with the LGU).	Within the duration of ECQ/MECQ/GCQ	1 per day of volunteer work Certification (Template found in Annex "A" of Resolution No. 1239 s. 2020) and photographs.
Social responsibility activities	In coordination with the LGU and/or private associations/ organizations such as: Assembling PPE (Face shields, etc); packing and/or distributing medical supplies and food packs in response to institutional call for volunteers.	Within the duration of ECQ/MECQ/GCQ	
Social responsibility activities	In his/her personal capacity such as: Making masks, packing and distributing relief goods and food packs and/or medical supplies, masks and other personal protective equipment (PPE) to hospitals/	Within the duration of ECQ/MECQ/GCQ	1 per day of volunteer work Declaration (Template found in Annex "B" of Resolution No. 1239 s. 2020) and Photographs.

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	medical facilities as a personal commitment to frontliners.		
Seeking philanthropic donations for food and equipment for frontliners and poverty-stricken	Participating in activities to provide assistance to frontliners and families in distress due to the impact of COVID - 19 on their personal and socio economic life	Within the duration of ECQ/MECQ/GCQ	3 / engagement Declaration (Template found in Annex "B" of Resolution No. 1239 s. 2020) and Photographs.
Research and development (R&D)		Within the duration of ECQ/MECQ/GCQ	4 weeks (Intermittent), Maximum of 45 Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239 s. 2020)
Participation in the design, construction, funding, and / or maintenance of Covid-19 health-related facilities or structures (private / government), which includes but are not limited to quarantine / isolation / treatment areas		Within the duration of ECQ/MECQ/GCQ	4 weeks (Intermittent), Maximum of 45 Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239 s. 2020)
Actual performance of work as required by company to maintain services even during ECQ Status as Skeletal Force		Within the duration of ECQ/MECQ/GCQ	1 per day of actual physical reporting to work to a maximum of 45 Certification (Template found in Annex "A" of Resolution No. 1239, s. 2020)
Other activities deemed relevant or could be given CPD credit units.			To be determined CPD Council upon submission of documents

Section 2. Effectivity. - This resolution shall take effect immediately.

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Done, this **27th** day of **November**, 2020 in Pasay City, Philippines.

CONTINUING DEVELOPMENT COUNCIL OF MECHANICAL ENGINEERING



LORENZO P. LARION
Chairman

(VACANT)
Member



ARCHIE B. MAGLAYA
Member

Approved by:


PROFESSIONAL REGULATORY BOARD OF MECHANICAL ENGINEERING



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